

**Harris County Department of Education  
Minutes of Regular Board Meeting  
May 20, 2020**

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The Harris County Board of School Trustees met in a regular board meeting on May 20, 2020 via video conference. Eric Dick, Board President, called the meeting to order at 1:01 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

**Board Members Present:** Eric Dick, Board President; Danny Norris, Board Vice President; Richard Cantu; Andrea Duhon; Amy Hinojosa

**Board Members Absent:** Don Sumners; Mike Wolfe

**Board Attorney:** Sarah Langlois

**Administration:** James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support Services;

Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation Institute; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Carie Crabb, Senior Director Therapy Services; Stephanie De Los Santos, Director Client Engagement; Jeff Drury, Director Choice Partners; Melissa Godbout, Executive Assistant to Board of Trustees; Monroe, Director Purchasing; Venita Peacock, Director Head Start; Gayla Rawlinson, Director Center for Grants Development; CJ Rodgers, Assistant Superintendent for Education and Enrichment; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities

1. **Invocation** - Richard Cantu, Board Trustee
2. **Pledge of Allegiance to the US flag** – Andrea Duhon, Board Trustee
3. **Pledge of Allegiance to the Texas flag** – Andrea Duhon, Board Trustee
4. **Public Comment** - In lieu of a public appearance at the Board Meeting, members of the public may submit written comments to the Board via email prior to the beginning of the meeting addressed to [publiccomment@hcde-texas.org](mailto:publiccomment@hcde-texas.org), which will be provided to the Board. In your email, please state your name, address, topic, and comment.

*No public comment emails were received.*

5. **Reports and presentations:**

- A. **Presentation to the Board of the Meritorious Budget Award to HCDE** for excellence in the preparation and issuance of its budget for the Fiscal Year 2020 - Jesus Amezcua, Assistant Superintendent for Business Services.

*Dr. Amezcua reported that The Government Finance Officers Association awarded The Meritorious Budget Award to HCDE for the 12<sup>th</sup> year.*

- B. **Superintendent Monthly Report** - James Colbert, Jr.

*Mr. Colbert thanked the board members for taking time out of their busy schedules, including teaching their own children at home to attend the board meetings each month and also committee meetings. Mr. Colbert gave an update on the "Because We Care" Head Start food packages, reporting that during phase one, HCDE handed out 5,780 meals and during phase two HCDE distributed 12,100 meals. He stated that the number of meals going into a box has doubled from 5 to 10 meals due to having more access to food to supply in the boxes. He stated that HCDE has also been able to provide 605 PPE safety kits in the boxes during phase two. A total of 1,183 children and families have been served for phases one and two, for a total of 17,880 meals provided. He stated that many of these have been repeat customers. Mr. Colbert stated that a lot of businesses are now starting to loosen restrictions and many organizations would be re-opening starting June 1<sup>st</sup>. He stated that as the Superintendent, he is not yet comfortable with reopening HCDE facilities, and there is no sense of urgency to get back into the administration building. He stated that not only is HCDE responsible for all employees but also for every human who comes into the facilities. HCDE is currently in the process of purchasing equipment and organizing procedures for when we do eventually open back up, to ensure the safety of all visitors and employees. He stated that there may be some shift work and modified work weeks. He stated that HCDE is looking into options to honor the summer schedule and ensure the safety of employees. He stated that the process of re-opening would be re-addressed and monitored during the month of June. He stated that some school districts are looking at re-opening in the fall, and HCDE will be prepared to offer services to districts, whether they will be working remotely or from their buildings. Mr. Colbert recognized that HCDE has 4 special schools that contract with the 25 school districts in the county. He stated that he was anticipating the contracts suffering next year if schools were closed in the fall, but the Schools Division has received over 90% of its contracts for next year. Mr. Colbert stated that this was a byproduct of the quality of service that HCDE provides. He stated that because of that, even though HCDE is still on a hiring freeze, we will*

*staff our campuses as much as needed. He stated that it is important for contracts to be renewed to keep HCDE out of a budget deficit model. He stated that he and Dr. Amezcua are working diligently on the budget right now and have conducted about 25 budget meetings over the course of 3 days. He stated that he will be sending out schedules soon to have a budget meeting with the board to present options so the board can put together a budget they are comfortable with and ultimately provide information to all members so they have what they need to make a good decision. He reminded the Board that the budget process comes before the tax rate.*

C. **Report of the Board Feasibility Subcommittee** - Don Sumners  
*No report.*

D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

*Danny Norris acknowledged that he, Richard Cantu and Amy Hinojosa attended a conference yesterday hosted by Congresswoman Sylvia Garcia for educators in the area. At the conference, Congresswoman Garcia gave an update on federal-level support for school districts regarding the current pandemic. Mr. Norris stated that he wants to ensure that HCDE has a line of communication open and that HCDE can get involved to help in any way possible.*

E. **Monthly Financial Reports through 04/30/2020** - Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS – CONSENSUS**

*Andrea Duhon requested to pull item 6.A.1 from the consent agenda.*

*Motion made by Andrea Duhon, seconded by Danny Norris to approve all items on the consent agenda with the exception of item 6.A.1*

*Motion passes with 5-0 voting to approve all items on the consent agenda, with the exception of item 6.A.1*

A. Consider approval of the following Business Services items:

2. Monthly Budget Amendment Report

3. Monthly Investment Report for April 2020
- B. Consider approval of the following Board Meeting Minutes:
1. 04-15-2020 Regular Board Meeting
- C. Consider acceptance of the following grant awards/submissions:
1. **Consider approval to submit a Mental Wellness Grant request application in the amount of \$916,085 to the U.S. Department of Health and Human Services (HHS) Office of Head Start (OHS) for Disaster Relief funds to implement a comprehensive mental wellness response plan to support staff, students, and families dealing with chronic stress brought on by traumatic experiences.**
  2. **Consider approval of a one-time funds grant request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for COVID-19 related activities in the amount of \$29,000 for Early Head Start.**
  3. **Consider approval of a one-time funds grant request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for COVID-19 related activities in the amount of \$356,700 for Head Start.**
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract award for job no. 20/028MJ for Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions & Related Services with the following vendors:** Ameri-Clean (#20/028MJ-01); ERC Environmental & Construction Services, Inc. dba ERC (#20/028MJ-02); Mid-Continental Restoration Company, Inc. (#20/028MJ-03); Prestige Building Group, LLC (#20/028MJ-04), and Southern Care Sweeping and Paving Company (#20/028MJ-05) for the period 05/20/2020 through 05/19/2021.
  2. **Contract award for job no. 20/029MJ for Uniforms and Related Services with the following vendors:** Blue Ribbon Styles (#20/029MJ-01); Brandit LLC (#20/029MJ-02); Buffalo Specialties, Inc. (#20/029MJ-03); Riddell/All American Sports dba Riddell (#20/029MJ-04), and Stanbury Uniforms, LLC (#20/029MJ-05) for the period 05/20/2020 through 05/19/2021.
  3. **Contract award for job no. 20/030MR for Tree Trimming, Landscaping, Debris Removal and Related Services with the following vendors:** Shawnee Mission Tree Services, Inc. dba Arbor Masters Tree

Service (#20/030MR-01); Asplundh Tree Expert, LLC (#20/030MR-02); Metropolitan Landscape Management, Inc. (#20/030MR-03), and Yellowstone Landscape Inc. (#20/030MR-04) for the period 05/20/2020 through 05/19/2021.

4. **Contract award for job no. 20/031KN for Insurance and Third Party Administration Services with the following vendors:** Brown & Brown Lone Star Insurance Services dba Alamo Insurance Group (#20/031KN-01); Arthur J. Gallagher Risk Management Services, Inc. (#20/031KN-02); Financial Benefit Services, LLC (#20/031KN-03); First Financial Administrators, Inc. (#20/031KN-04), and Kean Financial Services, Inc. dba US Employee Benefits Services Group (USEBSG) (#20/031KN-05) for the period 05/20/2020 through 05/19/2021.
5. **Contract award for job no. 20/035MJ for Flags, Flag Poles, Accessories and Related Items with the following vendor:** Eagle Flag Products, Inc. dba Eagle Mountain Flag & Flag Pole (#20/035MJ-01) for the period 05/20/2020 through 05/19/2021.
6. **Contract renewal option for job no. 16/034KC for Athletic and Physical Education Supplies and Related Items with the following vendors:** Educator's Depot, Inc. (#16/034KC-02); North Houston Athletics, LLC (#16/034KC-06); Sideline Interactive, LLC (#16/034KC-09), and Soccer 4 All, Inc. (#16/034KC-11) for the period 06/21/2020 through 06/20/2021.
7. **Contract renewal option for job no. 16/035KC for Boxes, Packaging Supplies, Freight Services and Related Items with the following vendor:** Veritiv Operating Company (#16/035KC-02) for the period 06/21/2020 through 06/20/2021.
8. **Contract renewal option for job no. 16/036CG for High Quality Printing, Copying and Related Items with the following vendors:** Houston Independent School District (PS1) (#16/036CG-01); Long Plan Printing, Inc. dba LP Printing (#16/036CG-02), and Color One Systems, Inc. dba Texas Litho (#16/036CG-04) for the period 06/21/2020 through 06/20/2021.
9. **Contract renewal option for job no. 16/040CG for IDIQ - Fire, Safety, Security, Surveillance Equipment and Installation Services with the following vendor:** Active Campus, LLC dba All Campus Security (#16/040CG-01) for the period 06/21/2020 through 06/20/2021.
10. **Contract renewal for job no. 16/044JN for JOC/CSP for On-Call IDIQ Building Controls and Related Items with the following vendors:** Automated Logic Contracting Services, Inc. (#16/044JN-01) and Digital Air Control, Inc. dba DAC, Inc. (#16/044JN-02) for the period 06/21/2020 through 06/20/2021.

11. **Contract renewal option for job no. 17/023TJ Dairy and Other Related Products with following vendor:** Borden Dairy Company (dba Borden Dairy Company of Texas, LLC) for the period of 08/01/2020 through 07/31/2021.
12. **Contract renewal option for job no. 17/026KH for Technology Products and Services with the following vendors:** Advantage Imaging Supply, Inc. (#17/026KH-04); AVES Audio Visual Systems, Inc. (#17/026KH-07); Blackboard, Inc. (#17/026KH-08); Capsuletek, LLC (#17/026KH-09); Dahill Office Technology Corporation dba Xerox Business Solutions Southwest (#17/026KH-10); EduProject ELL, LLC (#17/026KH-11); Evolve Holdings, Inc. (#17/026KH-12); GovConnection, Inc. dba Connection (#17/026KH-16); GTS Technology Solutions, Inc. (#17/026KH-17); iLearn, Inc. (#17/026KH-19); Lantana Communications Corporation (#17/026KH-22); Micro Integration & Programming Solutions, Inc. (#17/026KH-24); Nazca Technologies and Consulting (#17/026KH-26); Northwest Communications Inc. dba NW Radio (#17/026KH-28); PCPC Direct, LTD (#17/026KH-29); RLS Interests, Inc. dba Prime Systems/Directron (#17/026KH-30); Quasar Data Center, Ltd (#17/026KH-31); Teaching Systems, Inc. (#17/026KH-36); Inflow Communications, Inc. fka Total Technologies, LLC (#17/026KH-37); Troxell Communications, Inc. (#17/026KH-38); Twotrees Technologies, LLC (#17/026KH-39), and Unique Digital Technology, Inc. dba Unique Digital Inc. (#17/026KH-40) for the period 06/20/2020 through 06/19/2021.
13. **Contract renewal option for job no. 17/027KC for Recapped Tires, New Tires and Related Items and Services with the following vendors:** Goodyear Tire & Rubber Company (#17/027KC-01), and Goolsbee Tire Services, Inc. (#17/027KC-02) for the period 06/20/2020 through 06/19/2021.
14. **Contract renewal option for job no. 17/029TJ Bottled Drinking Water, Coolers, and Other Related Products with the following vendors:** DS Services of America, Inc. (dba Sparkletts) and Nestle Waters North America (dba ReadyRefresh by Nestle, a division of Nestle Waters North America) for the period 06/20/2020 through 06/19/2021.
15. **Contract renewal option for job no. 17/031TJ Bread Products with the following vendor:** Kurz and Co. for the period of 08/01/2020 through 07/31/2021.
16. **Contract renewal option for job no. 17/035TJ Site Based Pizza Program with the following vendor:** Bull's Eye Brands, Inc. (dba Smart Mouth Foods) for the period 08/01/2020 through 07/31/2021.
17. **Contract renewal option for job no. 18/042KC for Waste & Recycling Collection Services with the following vendor:** Waste Management of

Texas, Inc. (#18/042KC-02) for the period 06/20/2020 through 06/19/2021.

18. **Contract renewal option for job no. 19/034KC for Musical Instruments & Related Items with the following vendors:** Alamo Music Center, Inc. (#19/034KC-01); Universal Melody Services, LLC dba Brook May Music/H&H Music (#19/034KC-02); K&S Music (#19/034KC-03); Guitar Center Stores, Inc. dba Music & Arts Center (#19/034KC-04), and West Music Company, Inc. (#19/034KC-07) for the period of 06/19/2020 through 06/18/2021.
19. **Assignment of contract from TCG Group Holdings, LLC to Trusted Capital Group** (for Third Party Administration Agreement – 403(b) Retirement Plan and Third Party Administration Agreement – 457(b) Plan).
20. **HCDE Interlocal Agreements with:** Hunt County, Greenville, Texas; Atascosa County, Jourdanton, Texas; Quanah ISD, Quanah, Texas; Wortham ISD, Wortham, Texas; Hatch Valley Public Schools, Hatch, New Mexico; Mesa Public Schools, Mesa, Arizona, and Elkhart ISD, Elkhart, Texas.

E. Consider approval of the following items for Internal Purchasing:

1. **Contract award for job no. 20/041KJ Youth Pathways: Digital Badging Initiative / Digital/Web-Based E-Portfolio/Digital Badging System to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** AC Language School, Instructure, Inc., MyKnowledgeMap, and PHS Capital, Inc. for the period of 06/01/2020 through 05/31/2021, with an option to renew for nine (9) additional years in one (1) year increments. subject to annual appropriations of funding.
2. **Contract renewal option for job no. 16/024YR for Speech Language Pathology Services with the following vendor:** Bertha L. St. John dba Solid Rock Speech Language Clinic for the period of 06/21/2020 through 06/20/2021

Monthly Disbursement Report

*Motion made by Danny Norris, seconded by Richard Cantu to approve the Monthly Disbursement Report.*

6. A. 1.

*Richard Cantu left the meeting at 1:52 p.m.*

*Motion passes with 4-0 voting to approve. Trustee Cantu did not vote on this item.*

## 7. ACTION ITEMS - NON-CONSENSUS

- A. **Consider approval of a \$2,197,169 request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for continued funding of HCDE Early Head Start – Child Care Partnerships and Expansion grant for the 9/1/2020 to 8/31/2021 budget period.**

*Trustee Cantu returned at 1:56 p.m.*

*Motion made by Andrea Duhon, seconded by Danny Norris to approve a \$2,197,169 request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for continued funding of HCDE Early Head Start – Child Care Partnerships and Expansion grant for the 9/1/2020 to 8/31/2021 budget period.*

*Motion passes with 5-0 voting to approve.*

- B. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$89,500 for the period of 09/30/2019 through 09/29/2021.**

*Motion made by Amy Hinojosa, seconded by Danny Norris to accept the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$89,500 for the period of 09/30/2019 through 09/29/2021.*

*Motion passes with 5-0 voting to approve.*

- C. **Consider approval of master job order contract for the replacement of the Highpoint East gym walls with EMA Sports (job no. 18/067MR-01) in the total amount of \$92,753.93.**

*Motion made by Andrea Duhon, seconded by Danny Norris to approve a master job order contract for the replacement of the Highpoint East gym walls with EMA Sports (job no. 18/067MR-01)*

*in the total amount of \$92,753.93.*

*Motion passes with 5-0 voting to approve.*

- D. **Consider approval of contract with Blackboard Inc.(Job. No. 17/026KH-08) for website and mass notification services with initial start-up and remainder of FY 20 contract (6/1/20 – 8/31/20) and FY 21 ending 8/31/21 in an amount not to exceed \$55,200. (The annual maintenance agreement will be renewed in the amount of \$24,525).**

*Motion made by Amy Hinojosa, seconded by Danny Norris to approve a contract with Blackboard Inc.(Job. No. 17/026KH-08) for website and mass notification services with initial start-up and remainder of FY 20 contract (6/1/20 – 8/31/20) and FY 21 ending 8/31/21 in an amount not to exceed \$55,200. (The annual maintenance agreement will be renewed in the amount of \$24,525).*

*Motion passes with 5-0 voting to approve.*

- E. **Consider first reading of the following revised/new local policies:**

1. BBD(LOCAL)
2. BBE(LOCAL)
3. BBG(LOCAL)
4. BDAF(LOCAL)
5. BE(LOCAL)
6. CCG(LOCAL)
7. CH(LOCAL)
8. CI(LOCAL)
9. CKC(LOCAL)
10. CKE(LOCAL)
11. COA(LOCAL)
12. CQ(LOCAL)
13. CQB(LOCAL)
14. DC(LOCAL)

15. DEE(LOCAL)
16. DFFA(LOCAL)
17. EHBAF(LOCAL)
18. FFAA(LOCAL)
19. FFB(LOCAL)
20. FFBA(LOCAL)
21. FL(LOCAL)
22. FNF(LOCAL)
23. GBAA(LOCAL)

*Policy BBD (LOCAL) was removed. No action taken.*

- F. **First consideration to delete Policies CRB (LOCAL) and DAC (LOCAL).**

*No action taken.*

- G. **Contract award for job no. 20/038KJ Governmental Relations Services to the proposer offering the best value to HCDE and meeting the specifications outlined in the RFP: HillCo Partners, LLC, for the period of 06/01/2020 through 08/31/2021 in the amount of \$345,000 plus expenses, with HCDE having the option to renew the contract for four additional years in one year increments (consequently, the total term of the contract may be for a period of five years, subject to annual appropriations of funding); and approval of Budget Amendment # BA2020-05-03 in the amount of \$69,000 for FY 2020 (remaining amount of \$276,000 will be appropriated in the FY 2021 Annual Budget).**

*Motion made by Richard Cantu, seconded by Andrea Duhon to approve award for job no. 20/038KJ Governmental Relations Services to the proposer offering the best value to HCDE and meeting the specifications outlined in the RFP: HillCo Partners, LLC, for the period of 06/01/2020 through 08/31/2021 in the amount of \$345,000 plus expenses, with HCDE having the option to renew the contract for four additional years in one year increments (consequently, the total term of the contract may be for a period of five years, subject to annual appropriations of funding); and approval of Budget Amendment # BA2020-05-03 in the*

*amount of \$69,000 for FY 2020 (remaining amount of \$276,000 will be appropriated in the FY 2021 Annual Budget).*

*Motion passes with 5-0 voting to approve.*

*The board entered into Closed Session at 2:01 p.m.*

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074 and 551.072.
- A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- B. **Deliberate Superintendent's recommendation to award Non-Chapter 21 Contracts for 2020-2021**
- Assistant Superintendent - Business Services
  - Chief Accounting Officer
  - Chief Communications Officer
  - Chief of Staff
  - Director - Adult Education
  - Director - CASE
  - Director - Center for Grants Development
  - Director - Center for Safe and Secure Schools
  - Director - Choice Partners
  - Director - Client Engagement
  - Director - Communications and Creative Services
  - Director - Construction
  - Director - Information Technology
  - Director - Maintenance
  - Director - Purchasing Support
  - Director - Records Management
  - Director - Research & Evaluation Institute
  - Senior Director - School-Based Therapy Services
  - Executive Director - Facilities

C. **Deliberate Superintendent's recommendation to award Chapter 21 Contracts for 2020-2021**

Chapter 21 Probationary Contracts for campus personnel

6 Teachers, ABS East  
1 Assistant Principal, ABS East  
1 Principal, ABS East

3 Teachers, ABS West

3 Teachers, Fortis Academy  
1 Nurse, Fortis Academy

6 Teachers, Highpoint School East  
1 Transition Specialist, Highpoint School East

Chapter 21 Term Contracts for campus personnel

1 Counselor, ABS East  
9 Teachers, ABS East  
2 Transition Specialists, ABS East  
1 Behavior Intervention Specialist, ABS East

2 Assistant Principals, ABS West  
1 Counselor, ABS West  
1 Nurse, ABS West  
1 Principal, ABS West  
13 Teachers, ABS West  
1 Transition Specialist, ABS West

2 Teachers, Fortis Academy  
1 Counselor, Fortis Academy  
1 Principal, Fortis Academy

2 Assistant Principals, Highpoint School East  
1 Counselor, Highpoint East  
1 Principal, Highpoint School East  
11 Teachers, Highpoint School East  
2 Transition Specialists, Highpoint School East  
1 Nurse, Highpoint School East

Chapter 21 Probationary Contracts for non-campus personnel  
1 Assistant Superintendent, Administration  
1 Curriculum Director, Digital Education & Innovation, Teaching and Learning Center  
1 Instructional Coach, Schools  
1 Leadership Development Officer, Educator Certification and Advancement  
1 Manager, Teaching and Learning Center

Chapter 21 Term Contracts for non-campus personnel  
1 Assistant Superintendents, Administration  
1 Curriculum Compliance Officer, Educator Certification and Advancement  
1 Director, Educator Certification and Advancement  
1 Senior Director, Schools  
1 Curriculum & Compliance Services Director, Schools  
1 Curriculum Director, Science, Teaching and Learning Center  
1 Curriculum Director, Special Populations, Teaching and Learning Center  
1 Curriculum Director, Math, Teaching and Learning Center  
1 Curriculum Director, ELA, Teaching and Learning Center  
1 Director, Special Projects, Teaching and Learning Center  
1 Senior Director, Teaching and Learning Center

*The board entered into Opened Session at 2:26 p.m.*

9. **RECONVENE** for possible action on items discussed in executive session.

A. **Consider approval of Superintendent's recommendation to award Non-Chapter 21 Contracts for 2020-2021**

Assistant Superintendent - Business Services  
Chief Accounting Officer  
Chief Communications Officer  
Chief of Staff  
Director - Adult Education  
Director - CASE  
Director - Center for Grants Development  
Director - Center for Safe and Secure Schools  
Director - Choice Partners  
Director - Client Engagement

Director - Communications and Creative Services  
Director - Construction  
Director - Information Technology  
Director - Maintenance  
Director - Purchasing Support  
Director - Records Management  
Director - Research & Evaluation Institute  
Senior Director - School-Based Therapy Services  
Executive Director - Facilities  
Executive Director - Human Resources  
Senior Director - Head Start

*Motion made by Richard Cantu, seconded by Danny Norris to approve Superintendent's recommendation to award Non-Chapter 21 Contracts for 2020-2021.*

*Motion passes with 5-0 voting to approve.*

B. **Consider approval of Superintendent's recommendation to award Chapter 21 Contracts for 2020-2021**

Chapter 21 Probationary Contracts for campus personnel

6 Teachers, ABS East

1 Assistant Principal, ABS East

1 Principal, ABS East

3 Teachers, ABS West

3 Teachers, Fortis Academy

1 Nurse, Fortis Academy

6 Teachers, Highpoint School East

1 Transition Specialist, Highpoint School East

Chapter 21 Term Contracts for campus personnel

1 Counselor, ABS East

9 Teachers, ABS East

2 Transition Specialists, ABS East

1 Behavior Intervention Specialist, ABS East

2 Assistant Principals, ABS West

1 Counselor, ABS West

1 Nurse, ABS West  
1 Principal, ABS West  
13 Teachers, ABS West  
1 Transition Specialist, ABS West

2 Teachers, Fortis Academy  
1 Counselor, Fortis Academy  
1 Principal, Fortis Academy

2 Assistant Principals, Highpoint School East  
1 Counselor, Highpoint East  
1 Principal, Highpoint School East  
11 Teachers, Highpoint School East  
2 Transition Specialists, Highpoint School East  
1 Nurse, Highpoint School East

Chapter 21 Probationary Contracts for non-campus personnel  
1 Assistant Superintendent, Administration  
1 Curriculum Director, Digital Education & Innovation, Teaching and Learning Center  
1 Instructional Coach, Schools  
1 Leadership Development Officer, Educator Certification and Advancement  
1 Manager, Teaching and Learning Center

Chapter 21 Term Contracts for non-campus personnel  
1 Assistant Superintendents, Administration  
1 Curriculum Compliance Officer, Educator Certification and Advancement  
1 Director, Educator Certification and Advancement  
1 Senior Director, Schools  
1 Curriculum & Compliance Services Director, Schools  
1 Curriculum Director, Science, Teaching and Learning Center  
1 Curriculum Director, Special Populations, Teaching and Learning Center  
1 Curriculum Director, Math, Teaching and Learning Center  
1 Curriculum Director, ELA, Teaching and Learning Center  
1 Director, Special Projects, Teaching and Learning Center  
1 Senior Director, Teaching and Learning Center

*Administration amended this item to reflect 1 teacher at Fortis Academy instead of 2 teachers.*

*Motion made by Danny Norris, seconded by Amy Hinojosa to approve Superintendent's recommendation to award Chapter 21 Contracts for 2020-2021 as amended.*

*Motion passes with 5-0 voting to approve.*

**INFORMATION ITEMS**

- A. **Human Resources Information Items**
  
- B. **Employee Count**
  
- C. **Submission of proposal request totaling \$480,429 to the Bureau of Justice Assistance** to support the Center for Safe and Secure School's Comprehensive STOP (Student, Teacher and Officers Preventing) School Violence Program.
  
- D. **Submission of proposal request totaling \$750,000 to the Texas Workforce Commission** for Center for Afterschool, Summer and Enrichment (CASE) for Kids to implement a Youth Robotics Initiative statewide, serving a minimum of 240 students.
  
- E. **Submission of proposal request totaling \$450,000 to Houston Endowment, Inc.** via Education Foundation of Harris County for Center for Afterschool, Summer and Enrichment (CASE) for Kids to implement the Youth Pathways Initiative: Digital Badging Initiative.
  
- F. **Submission of grant application to Office of the Governor, Criminal Justice Division**, on behalf of Center for Safe and Secure Schools in the amount of \$68,390 to implement the Rolling with Restorative program in Aldine ISD. The program will expand restorative practices to 10 middle schools to help reduce

disciplinary referrals and promote school safety.

- G. **Submission of grant application to Texas Council for Developmental Disabilities** on behalf of School-based Therapy Services in the amount of \$7,500. Funds will support training on attention deficit hyperactivity disorder (ADHD) for 200 therapists and educators.
- H. **Submission of grant application to Bank of Texas/Bank of Oklahoma Financial** via Education Foundation of Harris County on behalf of Head Start in the amount of \$7,020 to support the REAL SuperMENTors Read program, which focuses on literacy skills. Requested funds will serve 195 students.
- I. **Submission of grant application to Insperity via the Education Foundation of Harris County** in the amount of \$3,600 to support Head Start's REAL SuperMENTors Read program, which promotes literacy skills. Funds will serve 100 students.
- J. **Revenue contracts less than \$50,000 (Cumulative total \$69,015.50)**
- Between Schools Division and Spring ISD, Annual Student contract(s), \$43,750.
  - Between Schools Division and Sealy ISD, Individual Student contract, \$19,541.50
  - Between Records Management and Dayton ISD, Records services, \$2,000.
  - Between Anahuac ISD and Therapy Services, Occupational Therapy, \$3,724.
- K. **CASE NOGA awards (expenditure) to implement the CASE for Kids City Connections for FY 19 - 20 with the following entities:**

- Etiole, \$2,500
- Galena Park ISD, \$4,000
- Spring ISD, 8,000
- AHA, \$26,875
- Wesley Community Center, Inc, \$5,000
- Urban Outreach Incorporated, \$5,000
- The Woods Project, Inc. \$6,000
- The Village Learning & Achievement Center, Inc.
- STEM Urban Perspective, \$5000
- St. Martha Catholic School, \$11,000
- Southwest Glen Mission, \$3,000
- Southwest Glen Mission, \$2,500
- Partnership for the Advancement and Immersion of Refugees, \$3,000
- Partnership for the Advancement and Immersion of Refugees, \$5,000
- Neighbors in Action, \$5,000
- Multicultural Education and Counseling through the Arts, \$5,000
- HYPE Freedom School, 2,500
- Houston Youth Symphony, \$5,000
- HITS Theatre, \$10,000
- FotoFest Literacy Through Photography, \$5,000
- FamilyPoint Resources, \$10,000
- Diaz Music Institute, \$6,000
- Chinese Community Center, \$5,000
- Boykins Youth Foundation, \$5,000
- Association for the Advancement of Mexican Americans (AAMA), 2,500
- Association fo the Advancement of Mexicans Americans (AAMA), 5,000
- 5Works, Inc., \$3,000
- 5Works, Inc., \$5,000
- Social Motion, \$2,500
- The Children's Museum of Houston, \$9,000
- Black United Fund of Texas, \$5,000
- Evelyn Rubenstein Jewish Community Center, \$10,000
- Alliance for Multicultural Community Services - The Alliance, 2,500
- Color of Life Community Resource and Activity Center, 5,000
- HoutstonYouth Symphony, \$2,500
- Gaining Grounds, \$10,000
- Community College Career, \$5,000
- Brentwood Community Foundation, \$5,000
- Change Happens, \$2,500
- Black United Fund of Texas, \$12,500
- YMCA of Greater Houston, \$10,000
- YMCA of Greater Houston, \$7,500
- Urban Harvest, \$3,500
- The Woods Project, Inc, \$3,000

- The Ensemble Theatre, \$2,500
- South Union Missionary Baptist church, \$2,500
- Sewa International Houston, \$2,500
- South Union Missionary Baptist Church, \$2,500
- Sewa International Houston, \$2,500
- Sewa International Houston, \$5,000
- Mufasa's Pride Rites of Passage, \$5,000
- SHAPE Community Center, \$2,500

L. **Submission of grant proposal to ACR/JAMS Foundation Initiative for Students and Youth** in the amount of \$40,000 to support the Center for Safe and Secure Schools #RollingwithRestorative – Conflict Resolution Series. Requested funds will provide training for teachers, school personnel and students in conflict resolution and support implementation of these practices during their interactions with youth, parents, and school personnel through restorative practices models.

M. **The CASE for Kids Division announced the City Connections awards to not-for-profit organizations funded by the City of Houston.** Eleven City Council Members awarded forty-eight not-for-profit organizations for delivery of afterschool projects for Grant Term 2 (March 9, 2020 to May 15, 2020) of the 2019-2020 school year in the aggregate amount of \$307,517.85.

N. **Non-monetary contracts for FY 2020**

- Between School-Based Therapy Services and Messiah College - Clinical Education experience

11 **ADJOURN** - Next regular meeting is scheduled for Wednesday, June 17, 2020, at 1:00 p.m.

*Motion made by Danny Norris, seconded by Andrea Duhon to adjourn the meeting.*

*Motion passes with 5-0 voting to adjourn the meeting.*

*The meeting adjourned at 2:29 p.m.*

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Board President

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Board Secretary